**Community English Program**

**Teachers College, Columbia University**

**Spring 2014**

**Level: Advanced 1 (A1)**

**Course Information**

**Instructors:** Christiana Chien [cc3394@tc.columbia.edu](mailto:cc3394@tc.columbia.edu)

Melody Guo [cg2770@tc.columbia.edu](mailto:cg2770@tc.columbia.edu)

**Class Meeting Time & Date:** Mondays, Wednesdays, and Thursdays 10:00am to12:00pm  
February 10th – April 24th, 2014

**Location:** To Be Determined (check your e-mail for updates)

**Important Contact Information**

**CEP office hours:** Mondays, Wednesdays, Thursdays: 09:00am-09:30pm

Tuesdays, Fridays: 10:00am-04:00pm

Community Language Programs, Teachers College, Columbia University

525 West 120th Street (between Broadway and Amsterdam)

Room: Horace Mann 46E, New York, NY 10027

**CEP office phone number: (212) 678-3097**

[clp@tc.columbia.edu](mailto:clp@tc.columbia.edu)

http://www.tc.columbia.edu/centers/communityenglish

**About the CEP**

The Community English Program (CEP) is a unique and integral part of the TESOL and Applied Linguistics Programs at Teachers College, Columbia University. It provides English as a second language and foreign language instruction to adult learners of diverse nationalities and backgrounds. In addition, the CEP serves as an on-site language education lab in which TESOL and Applied Linguistics faculty and students enrolled in the programs teach the courses and use the CEP as a setting for empirical inquiry. Here at Teachers College we believe that observation and classroom research are the best way to learn about how we teach and gain insights into how teaching might take place. Thus, we encourage observation and classroom research and want people to use it as a tool for learning.

**Course Description**

Welcome to Advanced 1! The aim of this course is to help you increase and perfect your English communication skills in the four areas of reading, listening, writing, and speaking. This goal will be achieved through your active participation in individual, paired, and group exercises and activities. Apart from the textbook and workbook, you will also be provided with materials to help you engage in authentic and meaningful communication with your fellow interlocutor. Also, through the practice and utilization of increased vocabulary and enhanced grammatical understanding, you will learn strategies for both understanding others and expressing yourself with more accuracy and fluency.

**Course Objectives**

By the end of the 10 weeks of class, you will be able to lead communication in a more precise fashion than before, expressing yourself in a variety of topics. You will be able to:

* Use grammar correctly and more precisely in the presenttenses, the past tenses, and the future. You will also learn about gerunds and infinitives.
* Listen for gist and details, sequence, evaluate arguments, and apply background knowledge.
* Differentiate between different sounds, stress patterns, and utilize them in your speech.
* Start a meeting or discussion, define an issue, speak persuasively, and manage a conflict.
* Learn to read by using contextual clues, perceive time organization, read critically, and evaluate a point of view.
* Link paragraphs to essays, analyze essay questions, analyze a persuasive essay, and learn to choose and narrowing a topic when writing.

**Course Materials**

Available in the Columbia University Bookstore (115th St. & Broadway)

1. **In Charge 1**: An Integrated Skills Course for High-Level Students, 2nd Edition (**student textbook**). Authors: Evelina Dimitrova-Galaczi and Árpád Galaczi. ISBN: 0-13-094264-2
2. **In Charge 1**: An Integrated Skills Course for High-Level Students, 2nd Edition (**workbook**). Author: Stephen Gudgel. ISBN: 0-13-094382-7

**Important Dates**

Monday, February 10th First day of CEP Classes

Friday, February 14th Last day for refunds and transfers

Monday-Friday, March 17th-21st Spring Holiday Break (NO CLASSES)

Monday or Wednesday, April 21st or 23rd  Final Exam Dates

Thursday, April 24th Last day of classes

**Class Schedule**

|  |  |  |
| --- | --- | --- |
| **Period** | **Theme** (subject to change) | **Special Note** |
| Week 1 02/10-02/13 | 02/10 Class introduction  02/12 Unit 1  02/13 Unit 1 | Welcome to A1! |
| Week 2 02/17-02/20 | 02/17 Unit 1  02/19 Unit 1  02/20 Unit 1 |  |
| Week 3 02/24-02/27 | 02/24 Unit 1 Review  02/26 Unit 1 Test  02/27 Unit 2 |  |
| Week 4 03/03-03/06 | 03/03 Unit 2  03/05 Unit 2  03/06 Unit 2 |  |
| Week 5 03/10-03/13 | 03/10 Unit 2  03/08 Unit 2 Review  03/09 Unit 2 Test |  |
| Week 6 03/17-03/20 | Spring Break | No classes! |
| Week 7 03/24-03/27 | 03/24 Unit 3  03/26 Unit 3  03/27 Unit 3 |  |
| Week 8 03/31-04/03 | 03/31 Unit 3  04/02 Unit 3  04/03 Unit 3 Review |  |
| Week 9 04/07-04/10 | 04/07 Unit 3 Test  04/09 Unit 4  04/10 Unit 4 |  |
| Week 10 04/14-04/17 | 04/14 Unit 4  04/16 Unit 4  04/17 Unit 4 |  |
| Week 11 04/21-04/24 | 04/21 Unit 4 Review  04/23 Final Exam  04/24 Last day of class! | Final exam  End of classes! |

**Course Policies**

**Attendance/Tardiness**

Attendance is taken at the beginning of every class session. Please arrive on time. Classes start at 10:00am. If you are more than 15 minutes late for each class session for more than 10 tines, or if you miss more than 5 class sessions, we will not be able to let you pass.

**Cell Phones and Technology**

Cell phones are not allowed in class. Please ensure you turn them off or put them on vibrate mode during the class. Please avoid using technology for non-class use (i.e. Facebook, Twitter, texting, e-mails, browsing the Internet… etc.)

**Grading**

Unit tests 1, 2, 3: each 15% (total 45%)

Final exam: 30%

Class participation and attendance: 10%

Homework assignments: 15%

Final grades will be given as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grade** | **Results** | **% of Possible Points** | | |
| A +/ | Excellent | A +  97-100% | A  94-96% | A   90-93% |
| B +/ | Good | B +  87-89% | B  84-86% | B   80-83% |
| C +/ | Satisfactory (pass) | C +  77-79% | C  74-76% | C   70-73% |
| Fail/Repeat | Poor (pass) | 69% or below | | |
| W | Withdrawal – (With the permission of both the teacher and the Assistant Director, the student withdrew from the course due to extenuating circumstances) | | | |

**Students with Disabilities**

The College will make reasonable accommodations for persons with documented disabilities. Students are encouraged to contact the Office of Access and Services for Individuals with Disabilities for information about registration (166 Thorndike Hall). Services are available only to students who are registered and submit appropriate documentation. As your instructor, I am happy to discuss specific needs with you as well.

**Religious Observance**

It is the policy of Teachers College to respect its members’ observance of their major religious holidays. Students should notify instructors at the beginning of the semester about their wishes to observe holidays on days when class sessions are scheduled. Where academic scheduling conflicts prove unavoidable, no student will be penalized for absence due to religious reasons, and alternative means will be sought for satisfying the academic requirements involved. If a suitable arrangement cannot be worked out between the student and the instructor, students and instructors should consult the appropriate department chair or director. If an additional appeal is needed, it may be taken to the Provost.

**Academic Integrity**

Students who intentionally submit work either not their own or without clear attribution to the original source, fabricate data or other information, engage in cheating, or misrepresentation of academic records may be subject to charges. Sanctions may include dismissal from college for violation of the TC principles of academic and professional integrity fundamental to the purpose of the College.